

PRAIRIE RIDGE CDDO

Policy Number: 1

Regarding: Gatekeeping

Effective Date: April 4, 2002

Revised Date: March 13, 2008; December 20, 2011; May 6, 2014; July 1, 2017; July 1, 2018;
April 25, 2019

Policy

PRAIRIE RIDGE CDDO, as the designated CDDO for Allen, Bourbon, Neosho and Woodson County, shall serve as the single point of application and referral for services to all persons living in one of these four counties who has applied for admission to private or public ICF/IID. The CDDO will determine eligibility for this level of placement and ensure that the individual fully understands community services and is afforded an informed choice of placement. Individuals residing in ICF-IID's with a home county in our catchment area will be informed of community services available in their home community annually. Individuals who choose community services will be reintegrated into the community.

Procedure

1. The CDDO will determine whether the person proposed for admission is a person who is intellectually or developmentally disabled as defined by Kansas Department for Aging and Disability Services (KDADS).
2. If an individual is requesting state hospital or ICF placement, the CDDO will comply with KDADS policy regarding ICF-IID Gatekeeping.
3. For each person residing in an ICF/IID whose home county is Allen, Bourbon, Neosho and Woodson Counties CDDO Staff will annually inform the person, the person's family, and the person's guardian, if applicable, of:
 - A. All services or supports that are available or could be made available in or near the person's home county,
 - B. and of the person's rights pursuant to the developmental disabilities reform act and implementing regulations.
4. If the person or the person's guardian choose community services CDDO Staff will offer appropriate available community services if funding is available.
5. For individuals requesting community placement from an ICF-IID, the CDDO will make contact with the person/their guardian, follow the Single Point of Application policy, and continue to work with the chosen providers and MCO to plan for placement in the community.