

## PRAIRIE RIDGE CDDO

Policy Number: 16

Regarding: Funding Committee

Effective Date: April 25, 2019

Revised Date:

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### Policy

The CDDO Funding Committee will review and make recommendations to KDADS regarding funding issues such as crisis and exception request for Home and Community Based Services (HCBS) Waiver and the allocation of other funds.

### Procedure

- A. The membership of the committee will be at the discretion of the CDDO Director. Committee members may include the Executive Director, CDDO Director, CDDO staff and/or affiliate representation.
- B. Meetings will be held as needed.
- C. Crisis and exception reception request are submitted to the CDDO Director.
- D. The committee will review and insure that standards are met as established by the Department of Aging and Disability Services are met if request is for HCBS.
- E. If a request for HCBS is recommended for approval, the I/DD Notification Form and funding request packet to the Department of Aging and Disability Services for final review.
- F. If the funding request is denied, the CDDO Director will send written notification with the right to appeal to the individual/guardian and TCM. A Funding Committee decision may be appealed in writing within 30 days to the CDDO Director.
- G. If other funding becomes available, the CDDO's waiting list will be used to determine the next eligible person for funds, priority will be given to individuals with a tier score of 0.
  1. The rates are determined by CDDO Administrative staff and may not cover the full payment for services provided. The CDDO will not require the provider to serve persons under this funding plan. If the affiliate accepts this payment for any individual identified in this funding plan, the affiliate must serve the person until such funds are no longer available, the person declines services or the person is eligible to receive Medicaid and/or HCBS services.

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2. The affiliate is expected to provide sufficient services to meet the need of the individual even if the time exceeds the monthly cap/funding limits. Furthermore, the affiliate agrees to accept the CDDO Finance Plan payment, under this protocol, as payment in full and will not bill the individual and/or family for any additional charges.
3. All allocations are subject to the availability of funds.
4. The CDDO may withhold payment or recoup funds for any period that the Community Service Provider (CSP) has billed for services on this CDDO Finance Plan and it has been determined by the CDDO that services were not provided or made available during that period. CSP's may dispute such action using CDDO policy 7 Dispute Resolution policy.