

#4 Next Steps

Unfortunately, there is a wait for services. There are special conditions that may get you services faster. CDDO staff will review this with you. It is important that if anything changes in your living situation to contact us.

Please let us know if you move. We will contact you at least annually to make sure you still are wanting services.

Case Management is a service that some people choose to have while they are waiting. Case managers can help you access services in addition to the waiver and be a person you can call with questions. KanCare (Medicaid) sometimes will pay for this service and some providers have a sliding scale.

Step 1 - Contact the CDDO. We will ask you to provide us information on your disability and other information.

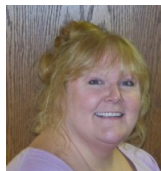
Step 2 - CDDO staff will determine if you are eligible for services.

Step 3 - CDDO staff will complete the state assessment (BASIS).

Step 4 - Decide if you would like case management services.

Paula Drybread, CDDO Coordinator, is your contact for IDD services. She will be happy to assist you.

Call or email her
620-431-7796
pdrybread@tvds.org



Tri-Valley CDDO
521 W. 35th Street
PO Box 518
Chanute, KS 66720
Phone: 620-431-7796
Fax: 620-431-4191
Email: kbrennon@tvds.org

Community
Developmental
Disability
Organization

Your First Step
to Services



Serving the Southeast Kansas
counties of Allen, Bourbon,
Neosho and Woodson

#1 Contact the CDDO

**521 W. 35TH ST.
PO BOX 518
CHANUTE, KS 66720
620-431-7796**

You will need to bring information about your disability. This could be from your doctor, psychologist, psychiatrist. We will also ask about your school records (IEP). We will make copies of the information you bring. If not, we will ask you to sign a release of information so we can get the information.

Other information we will need is:

- CDDO application
- Birth certificate
- Social Security Card

If applicable, copies of

- KanCare (Medicaid) Card
- Guardianship, conservatorship, or Durable Power of Attorney paperwork

#2 Staff Determine Eligibility

Staff will look at the documentation to see if you meet the criteria set by the state of Kansas. They may also do an additional assessment called the Eligibility Determination Instrument (EDI).

If you are not eligible, you will receive a letter along with recommendation of organizations that may be able to help you.

YOU HAVE THE RIGHT TO APPEAL THIS DECISION,

if you believe we have made a mistake. To appeal, you need to follow the instructions in the letter.

If you are eligible, staff will complete an assessment required by the state of Kansas with you, called BASIS.

#3 Staff Completes BASIS

The BASIS is the assessment chosen by the state of Kansas to determine what type of funding you are eligible to receive.

The BASIS has three sections. Medical, Behavioral and Adaptive.

Medical - You will be asked about your medical diagnosis, treatments and medications.

Behavioral - You will be asked how you treat other people, such as hit or tease. Staff will need to know if there are any routines that you need to follow.

Adaptive - You will be asked about how well you can take care of yourself; such as walking, toileting, bathing, house-keeping, cooking.

It is very important to answer all the questions and provide as much detail as possible.