

PRAIRIE RIDGE CDDO

Policy Number: 12

Regarding: CDDO Implementation Responsibility

Effective Date: April 4, 2002

Revised Date: March 13, 2008; December 20, 2011; May 6, 2014; August 18, 2016;
July 1, 2018

Review Date: July 1, 2017; April 25, 2019

Policy

The CDDO will develop all service area policies/procedures as required by DD Reform Rules and Regulations, or as it deems appropriate for its service area. The CDDO will implement all approved service area policies/procedures provided for in K.A.R. 30-64-21, or any other approved policies/procedures, in an ethical, fair, and unbiased, manner.

Procedure

- I. Implementation
 - A. The CDDO will implement the approved service area procedures provided for in K.A.R. 30-64-21.
 - B. The CDDO will collect and report to KDADS, in the manner they specify, all information requested, including the following:
 1. Information required by the functional assessment
 2. Any other information or records that KDADS needs in order to monitor how services are provided in the service area
 - C. Organize a Quality Assurance Committee including members of the community, service providers, individuals served, and other representatives of individual's served as provided in K.A. R. 30-64-27 and 30-64-26.
 - D. Organize a Council of Community Members as provided for in K.A.R. 30-64-31.
 - E. Ensure that all services are that are provided in this CDDO area are provided in a manner that meet the following requirements:
 1. Provides to all persons equal access to services, including those persons currently residing in any ICF/IID or institution but referred to the CDDO affiliates for possible service.
 2. Informs each person and their guardian, if one has been appointed, annually of:
 - a. The types of community services available in the person's service area and information concerning the providers of those services; and

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- b. The rights of persons served pursuant to the developmental disabilities reform act.
 - 3. Enables a person or the person's guardian, if one has been appointed, to choose the community service provider and
 - 4. Promotes the efficient delivery of services within the service area.
 - II. Responsibilities
 - A. The CDDO will ensure that each community service provider entering into an affiliation agreement and operating within its service area abides by the procedures applicable to the service area as established by the CDDO pursuant to K.A.R. 30-64-21.
 - B. Affiliation procedures are outlined in the CDDO Policy #4.