

PRAIRIE RIDGE CDDO

Policy Number: 17

Regarding: Separation of CDDO and CSP

Effective Date: July 19, 2008

Revised Date: May 6, 2014; April 25, 2019

Review Date: July 1, 2017; July 1, 2018

Policy

PRAIRIE RIDGE CDDO (CDDO), as a CSP operated CDDO, will maintain a separation of identity and functions from Tri-Valley Developmental Services (CSP).

Procedures

- I. The CDDO will have:
 - A. Policies and procedures that are distinct and separate from the CSP. The CDDO will perform an annual review of policies and procedures and revise as appropriate, complying with the regulatory process for any substantive changes.
 - B. Affiliation agreement with the corporation's CSP that are the same as the other providers and will not include any sections of non-applicability or extend any advantages.
 - C. Any CSP Staff that perform work for the CDDO will have their CDDO/CSP duties clearly outlined in a position description.
 - D. A separate webpage or website for the CDDO to ensure separation of the overall corporation CSP information from the CDDO information. This would ensure that a link from KDADS' website to the CDDO does not direct persons to a single CSP, and will include information about all CSPs.
 - E. A separate budget within the CSP's overall budget.
 - F. All mailing lists are maintained separately and the CSP does not have access to the CDDO mailing list.
 - G. As needed the CDDO will explain the separation to the individuals, guardians and families.