

PRAIRIE RIDGE CDDO

Policy Number: 8

Regarding: Council of Community Members

Effective Date: December 14, 1999

Revised Date: March 13, 2008; March 26, 2009; December 20, 2011; May 6, 2014;
April 25, 2019

Review Date: July 1, 2017; July 1, 2018

Policy

As the Community Developmental Disability Organization (CDDO) for Allen, Bourbon, Woodson, and Neosho Counties, PRAIRIE RIDGE CDDO will organize a Council of Community Members to express opinions and make suggestions and recommendations to the CDDO and its governing board concerning any service issues.

Procedure

- I. Members:
 - A. The majority of Council membership shall include persons with intellectual/developmental disabilities, family members, or guardian of persons with I/DD. Other members may be CDDO staff, representatives of affiliates, and interested community member.
 1. Membership must include at least one affiliate representative.
 2. Membership must include at least one representative from each county for which the CDDO is responsible.
 3. Membership must include a CDDO representative.
 - B. The Council officers shall include Chairman.
- II. Appointment of Members:
 - A. Successor membership shall be nominated and elected by simple majority vote of those individuals with intellectual and developmental disabilities, family members, and guardians present and voting at the annual election each year.
 - B. Officers will be selected at 1st meeting following elections.
 - C. The Council will appoint a replacement to fill any vacancies.
 - D. Three consecutive absences without notice of council meetings by any council member may constitute a resignation, which may be accepted at the discretion of the council.
- III. Term Limit:

Council members may not serve more than two consecutive three-year terms; except for the CDDO Member.
- IV. Frequency of Meetings:

Council members will meet at least quarterly.

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V. Process:

Council members may express opinions and make suggestions and recommendations to the CDDO Board of Directors concerning any service issues including:

- A. The types of services being offered by various providers in the service area; and
- B. The manner in which those services are being provided.
- C. CDDO Policies; including the dispute resolution procedures.
- D. The training curriculum of CDDO staff that determine ID/DD eligibility.
- E. The CDDO Quality Assurance processes and outcomes.
- F. The local capacity plan.

VI. Voting Requirements:

In order for a quorum to exist at any meeting of the council, 51 percent of the standing members of the Council must be present, and at least 51 percent of those council members present and qualified to vote shall be persons with a developmental disability, family members of persons with a developmental disability, or legal guardians of person with a developmental disability.